

會員卡遺失/損壞補領通知

Notification of a Lost / Damaged DBRC Membership Card

One form to be used for Lost / Damaged / Replaced Card(s) under one Membership Account
同一會員帳號下，遺失/損壞補領會員卡只需填寫一份表格 Filled by Member

Re: Discovery Bay Unit 愉景灣單位: _____ (_____)

*Membership No. 會員編號: _____ - _____

*Information of Cardholder 持卡人個人資料:

Title 稱謂: _____ Surname 姓: _____ Given Name 名: _____

Lost / Damaged / Replaced Membership card(s) Info 會員卡遺失/損壞/更換資料

Filled by Member 由會員填寫			
Name 姓名	Membership No. 會員編號	Membership Card 會員卡 (Please tick as appropriate 請勾選適用項)	Reason 原因 (Please tick as appropriate 請勾選適用項)
		[] Permanent 正式卡 [] Temporary 臨時卡	[] Lost [] Damaged
		[] Permanent 正式卡 [] Temporary 臨時卡	[] Lost [] Damaged
		[] Permanent 正式卡 [] Temporary 臨時卡	[] Lost [] Damaged
		[] Permanent 正式卡 [] Temporary 臨時卡	[] Lost [] Damaged
		[] Permanent 正式卡 [] Temporary 臨時卡	[] Lost [] Damaged
		[] Permanent 正式卡 [] Temporary 臨時卡	[] Lost [] Damaged
		[] Permanent 正式卡 [] Temporary 臨時卡	[] Lost [] Damaged

I hereby request replacement of the above lost / damaged card(s) and agree to pay a replacement fee equals to HK\$100 per card. 本人特此申請補領上述遺失/損壞的會員卡，並同意支付每張會員卡港幣一百元正的補領費用。

I understand that any lost / damage of membership card(s) must be reported to the Club immediately for de-registration of the lost card. I shall remain fully liable for all expenditure incurred on my lost / damaged card(s) up to the report date. Should the card(s) be subsequently found, I will return it / them to the Club as soon as possible. 本人明白任何會員卡的遺失/損壞必須立即向會所報告，以便註銷相關會員卡。本人需為截至報告日期之前因遺失/損壞的會員卡而產生的所有費用負上責任。如後找回相關會員卡，本人將盡快將其歸還給會所。

Please refer to next page for Statement on Use of Personal Data 有關收集個人資料聲明，請參閱下一頁

Statement on Use of Personal Data 有關收集個人資料聲明

• Being a DBRC member, the Club Management intends to use your personal data continuously (including your name, email, mailing address & telephone number) for marketing communication such as direct-mail, email and SMS containing news, promotions, offers and events to be offered by DBRC and affiliated partners in relation to the following classes of products and services: food & beverage offers, events & functions, sports & recreation activities, classes and lessons, privileges and benefits, travel & charity programs, social networking and community news. We trust that you may find our updates useful and of value and will stay tuned for our exclusive offers and promotions!

本會將沿用會員的個人資料（包括會員姓名、電子郵件、通訊地址和電話號碼），用作策劃及推廣用途，包括直接郵寄、發送電子郵件和電話短信等。而推廣內容則主要包括本會及合作伙伴適用於推廣的相關資訊，包括課程、餐飲及康體服務、文娛活動、會員優惠及福利、慈善活動、派對及宴會推廣及社區聯誼活動資訊等。

• We are committed to preserve high confidentiality of your personal data collected. All data will only be used exclusively for DBRC, and will not be sold, traded or rented in any forms through any means to any other parties.

本會一直致力保持會員個人資料高度機密，妥善保存各會員的個人資料，並只供會籍部之內部管理營運用途，決不會通過任何形式出售、轉讓或租借予任何其他人士或組織。

• All members have the rights to request access to and to request the correction of his or her own personal data held by the Club.

所有會員均有權查詢及更改於本會內之個人資料。

• We also provide other opt-out channels for you to unsubscribe from receiving our information and service. Please inform us by mail or email below with your name, membership number and class(es) of products, services and/or subjects that you would like to opt-out

如會員不同意本會繼續使用個人資料作上述直接推廣用途，敬請通過郵寄或電子郵件通知本會。

By Mail: Membership Department, Discovery Bay Recreation Club Ltd, Discovery Bay 郵寄地址: 香港大嶼山愉景灣愉景灣康樂會「會籍部啓」

By Email: dbrc-membership@dbrc.hk 電郵地址: dbrc-membership@dbrc.hk

You will be removed from our mailing list within 7 working days upon our receipt of your request. 當本會收到會員拒收指示後，有關資料將會在七個工作天內從我們的推廣名冊中刪除。

Signature of Principal Cardholder or
*Supplementary Cardholder
主卡人/附屬卡持有人簽署

Date
日期

Note: A supplementary cardholder may request replacement of his/her own card only. A supplementary cardholder who is under the age of 18 may not sign this form.

注意：附屬卡持卡人只能申請補領個人的會員卡，未滿 18 歲的附屬卡持卡人不得簽署此表格。

FOR OFFICE USE ONLY		Processed on:	By:		
Types of Card Issued: Lost / Damaged Card / Replaced Card		Card Issued Date:			
Card Fee: HK\$100		Total Amount Received: HK\$			
Total Card(s) Issued: 1 2 3 4 5 6 7		Adult:	Junior:	S.C.:	G.P.:
Card No.:	A / C	Card No.:	A / C		
Card No.:	A / C	Card No.:	A / C		
Card No.:	A / C	Card No.:	A / C		
Card No.:	A / C	Remark:			