

Locker Rental Application Form 儲物櫃租用申請表

Please complete this form in English with BLOCK Capital Letters, tick '✓' as appropriate.
請以英文正楷填寫，於適用地方加上 '✓'

Personal Information of Locker Applicant 儲物櫃申請人資料

DB Address 愉景灣單位：_____ (_____)

Membership No. 會員號碼：_____ - _____ Expiry Date 會籍到期日：_____ (dd) - _____ (mm) - _____ (yyyy)

Please tick as appropriate 請選擇儲物櫃類別

<input type="checkbox"/>	Changing Room Locker - Small 更衣室儲物櫃 - 小 (H450mm x W250mm x D560mm)	HK\$ 90/ month 月
<input type="checkbox"/>	Changing Room Locker - Large 更衣室儲物櫃 - 大 (H990mm x W250mm x D560mm)	HK\$ 120/ month 月
<input type="checkbox"/>	Changing Room Key 儲物櫃換鎖	HK\$ 100/ 個

* Commencing month 生效月份：_____ (mm) _____ (yyyy)

I authorize the Club to charge my **Principal Cardholder's membership account** with the monthly locker rental required in advance until the Club has received my cancellation form in accordance with the effective date requested.

本人現授權予會所，在收到本人申請終止租用儲物櫃之生效月份前，將儲物櫃之租金按月預先記入本人之**主證會員賬戶**中。

Terms and Conditions:

- A deposit of \$100 will be charged at the first application. It will be refunded into the Principal Cardholder's membership account on the following month after cancelled.
- No valuable item should be kept in the locker and the Club will not be responsible for any loss or damage.
- For hygiene reason **NO** food or drinks of any kind should be kept in the locker.
- Each cardholder can only apply for **ONE** Locker at DBRC and Club Siena.
- Monthly locker subscription fee is charged to the member's account every month in advance once the application is accepted.
- In case of cancellation for the locker rental, the member must submit the 'Locker Rental Cancellation Form' on a date not later than 15th of the month before the effective month.
- If any locker key is found damaged or lost, the member should report to the Club immediately. An admin fee of HK\$100 will be charged to member's account after a new key is issued.
- All personal items in the locker must be removed on or before the effective day of cancellation; otherwise, the Club reserves the right to charge the monthly rental required continuously and to remove all items from the locker with no responsibility in case of any damage or loss.
- In case of pest control or any maintenance work required, all personal belongings in the locker should be removed within 7 days after a Club notice is issued which will also be slipped inside the rented lockers. Otherwise, the Club reserves the right to open and remove property from the lockers without further notice to the occupants and will not be responsible for any loss or damage.
- Should any Member request the Club to open his/her locker due to any reason, after necessary verification, a handling fee of HK\$100 will be charged to the Member's account.
- Prior to the effective date of cancellation; the locker key must be returned to the Club. Otherwise, the Club reserves the right to charge the member's monthly locker fee continuously until the said locker key is returned by the Member.

Declaration:

I (Principal Cardholder and Applicant) agree and accept the above-mentioned terms and conditions, Rules and By-Laws of the Club.

條款及細則：

- 首次申請時須繳付按金HK\$100。按金於終止租用後退還予主證會員之賬戶中。
- 請勿將貴重財物留在儲物櫃內，如有任何損失，本會既不負責。
- 因衛生理由，**切勿**將食物及飲品存放在儲物櫃內。
- 每張會員證只可於愉景灣康樂會及海澄湖畔會所各申請月租儲物櫃乙個。
- 申請一經批核，儲物櫃之租金將按月預先記入主證會員之賬戶中扣除。
- 如要終止租用儲物櫃，申請人須填妥「**終止租用儲物櫃申請表**」，並於每月之15日前交回會所。
- 如發現儲物櫃鎖匙有任何損毀或遺失，會員必須立即通知本會職員。本會將於補發出新鎖匙當日，在主證賬戶中扣除HK\$100行政費用。
- 所有個人物品須於終止租用儲物櫃生效期前清走，否則本會有權繼續收取租金及清走有關物品而無須預先通知。一切損失既不負責。
- 如本會進行滅蟲或維修保養工程需要清理儲物櫃，本會將出示通告給會員，亦會將通告投入儲物櫃中。會員須於通告發出後7日內清理儲物櫃，否則本會有權清走有關物品而不另行預先通知。一切損失既不負責。
- 任何情況下，如會員要求本會職員開啓已租用之儲物櫃並（須預先驗證租用戶身份），將收取HK\$100行政費用，並在主證賬戶中扣除。
- 儲物櫃鎖匙須於終止租用儲物櫃生效期前交還本會，否則本會有權繼續收取租金，直至有關之儲物櫃鎖匙已交還。

聲明：

本人（主證持有人及申請人）同意並接受上述之條款及細則，並遵重會所章程及附例之約束。

Please refer to next page for Statement on Use of Personal Data 有關收集個人資料聲明，請參閱下一頁

Statement on Use of Personal Data

- Being a DBRC member, the Club Management intends to use your personal data continuously (including your name, email, mailing address & telephone number) for marketing communication such as direct-mail, email and SMS containing news, promotions, offers and events to be offered by DBRC and affiliated partners in relation to the following classes of products and services: food & beverage offers, events & functions, sports & recreation activities, classes and lessons, privileges and benefits, travel & charity programs, social networking and community news. We trust that you may find our updates useful and of value and will stay tuned for our exclusive offers and promotions!
- We are committed to preserve high confidentiality of your personal data collected. All data will only be used exclusively for DBRC, and will not be sold, traded or rented in any forms through any means to any other parties.
- All members have the rights to request access to and to request the correction of his or her own personal data held by the Club.
- We also provide other opt-out channels for you to unsubscribe from receiving our information and service. Please inform us by mail or email below with your name, membership number and class(es) of products, services and/or subjects that you would like to opt-out

By Mail: Membership Department, Discovery Bay Recreation Club Ltd, Discovery Bay.

By Email: dbrc-membership@dbrc.hk

You will be removed from our mailing list within 7 working days upon our receipt of your request.

有關收集個人資料聲明

- 本會將沿用會員的個人資料（包括會員姓名、電子郵件、通訊地址和電話號碼），用作策劃及推廣用途，包括直接郵寄、發送電子郵件和電話短信等。而推廣內容則主要包括本會及合作伙伴適用於推廣的相關資訊，包括課程、餐飲及康體服務、文娛活動、會員優惠及福利、慈善活動、派對及宴會推廣及社區聯誼活動資訊等。
- 本會一直致力保持會員個人資料高度機密，妥善保存各會員的個人資料，並只供會籍部之內部管理營運用途，決不會通過任何形式出售、轉讓或租借予任何其他人士或組織。
- 所有會員均有權查詢及更改於本會內之個人資料。
- 如會員不同意本會繼續使用個人資料作上述直接推廣用途，敬請通過郵寄或電子郵件通知本會。

郵寄地址: 香港大嶼山愉景灣愉景灣康樂會「會籍部啓」

電郵地址：dbrc-membership@dbrc.hk

當本會收到會員拒收指示後，有關資料將會在七個工作天內從我們的推廣名冊中刪除。

*Signature of Principal Cardholder
主證會員簽署

*Signature of Applicant
申請人簽署

Date
日期

Acknowledgement of Locker Key Receipt 儲物櫃鎖匙接收記錄

DB Address 愉景灣單位：_____

Title稱謂：_____ Surname 姓：_____ Given Name 名：_____

Membership No. 會員號碼：_____ - _____

Receipt of the Locker Key No. 儲物櫃鎖匙號碼：_____

*Signature of Applicant 申請人簽署

Date 日期

FOR OFFICE USE ONLY		Processed on:	By:
Locker Key No.:	Issued by:	Date:	